

## Minutes

Present: Nancy McJennett (Chair); Tim Hult (Vice-Chair); Molly Battle; Suresh Bhatia; Chuck Brown; Arthur Dulong; Brenda Finn; Michael Fitzgerald; Ken Hoffman; Karen Sabatino; Judy Terry; Len Wetherbee; Jerry Wedge

Others Present: John Flaherty; Ginny Lamere; Hugh Lauer; Alex Pitkin; Phil Poinelli; Joel Seeley; Pat Sinnott;

### I. CALL TO ORDER AND GREETING

The meeting was called to order by Nancy McJennett at 6:00PM.

### II. APPROVAL OF MINUTES

Minutes from the last meeting of January 18 were reviewed and minor changes were noted. Karen Sabatino motioned to approved minutes. Motion agreed by all.

### III. REVIEW OF GOALS

- a) Phil Poinelli stated that there should be 2 sets of goals:
  - i) Process goals
  - ii) Design goals
- b) Process goals will be those that create a study and/or support materials that will help sell this project.
- c) Design goals will be those goals that relate to the educational, structural, safety, and community needs.
- d) SMMA would like to take goals and list as simple phrases, developing a list that is manageable and measurable.
- e) There was some discussion as to how in depth the committee should make the goals. Phil Poinelli indicated the goals should be broad enough to include future needs. The goal tonight is to put together some measurable goals from the ideas that have been brought forth over the past week. SMMA will synthesize like-goals and emerge with a broad goal which captures the essence of similarly listed goals.
- f) Joel Seeley reviewed all the goals with the committee discussing each goal and categorizing it as a process or design goal. Goals #1,12,13, 22-24, & 28 were noted as process goals. Goals #2-11, 14-21, & 25-27 were noted as design goals. As a result of this discussion the following comments were noted:
  - i) Enrollment increases were addressed. Joel indicated this would have to be taken into consideration in the design phase.
  - ii) Minimizing the impact on current students during the renovation was stressed as well as minimizing the affect on neighbors.
  - iii) Len Wetherbee stressed the importance of having a secure building. He indicated that some students would welcome more security. The

design should include security for the students as well as the building itself. The building is also used as an emergency shelter.

- iv) The importance of community use of the building was stressed; facility is used for the community as a whole for more hours a day than it is for students alone. Karen Sabatino noted that this is a community project, not just a school project.
- v) Hugh Lauer indicated that the committee needs a realistic goal for cost.
- vi) Art Dulong emphasized the importance of having a safe place for kids to gather. Molly Battle agreed, also noting that the students want a place where they can just hang out.
- vii) Art Dulong pointed out that current facilities have limited space for science labs, art storage, large forums, meeting places, SpEd facilities, and storage of any kind.
- viii) The issue of cost was raised and how to propose a facility that will meet the educational/community needs and also stay cost effective. Phil Poinelli pointed out that, if you have the capacity for a large forum, people will come and utilize it. Karen Sabatino indicated the committee may have a lot of opposition from people that won't support extra cost. Len Wetherbee agreed. Phil Poinelli stressed the importance of letting the community know the town already provides these services and is now making plans for appropriate space.
- ix) Hugh Lauer noted the importance of making the facility fully air-conditioned.
- x) The building should be state-of-the-art technology. All agreed any new technology should be able to handle any town/district meeting/forum needs.
- g.) Karen Sabatino asked if there are any obvious goals that the committee missed.
  - i. Phil Poinelli said the committee could discuss civic presence - how the building presents itself. Discussion over whether this is something of importance to the committee. Art Dulong said he would like a cohesive and friendly building where things are laid out appropriately. Pride in the building is important.
  - ii. Phil also noted that the town of Marblehead used the Performing Arts as a way to bring all the different groups in the community together. Some towns use a different angle such as this.
- h.) There was some discussion over the longevity of building.
- i.) The demand for more playing fields were mentioned.
- j.) Joel Seeley said he would condense all the goals and send them to all the committee members. He saw the ultimate goal as achieving excellence in the school. Brenda Finn indicated that safety issues and community issues are also major factors.
- k.) Phil Poinelli noted that he is continuing to meet with various groups in the school. Joel Seeley is meeting with Rick Barrett on Feb. 2<sup>nd</sup> regarding all systems in the building.

#### IV. SCHEDULING OF NEXT MEETING

- a.) It was decided that the next meeting will be held at the high school on Feb. 15<sup>th</sup> at 6:00pm. The meeting will commence with a verbal report and proceed with a walk-through of the facility. The exact location of the meeting in the high school is TBD.

b.) Nancy McJennett asked for a restatement of what will happen before the next meeting. Joel indicated he will distribute goals before the next meeting.

V. ADJOURNMENT

a.) A motion was made to adjourn by Michael Fitzgerald and seconded by Karen Sabatino. Meeting was adjourned at 8:00PM.

Respectfully submitted,

Eileen Comeau  
Approved 2/15/05