

JOINT MEETING

Concord School Committee
Concord-Carlisle School Committee
Ripley Building
Concord, MA
June 22, 2004
7:00 PM

Minutes

PRESENT:

Ms. Rebecca Shannon, Chair, CSC
Mr. Patrick Sinnott, Chair, CCSC
Ms. Betsy Bilodeau
Mr. David Dockterman
Mr. Michael Fitzgerald
Ms. Jan McGinn
Mr. Jerry Wedge

PRESENT FROM ADMINISTRATION: Dr. Brenda Finn, Superintendent
Ms. Diana Rigby

I. CALL TO ORDER AND GREETING

The meeting was moved to Open Session by Mr. Sinnott for CCRSD and by Ms. Shannon for CPS at 8:00 p.m.

A MOTION was made by Mr. Fitzgerald and seconded by Ms. Bilodeau for CCRSD to reseal the Concord-Carlisle Regional School Committee to include the following members: Jan McGinn, Betsy Bilodeau, Becky Shannon, David Dockterman, Pat Sinnott and Michael Fitzgerald. The MOTION was unanimously approved.

V. ACTION ITEMS

A. Ratification of the proposed 2003-04 Contract between the Concord-Carlisle Regional District School Committee and the Concord-Carlisle Teachers' Association

Mr. Joseph stated he was pleased to announce the Teachers' Association ratified both contracts.

Ms. Bilodeau stated after long negotiation the two committees were able to reach agreement.

A MOTION was made by Ms. Bilodeau and seconded by Mr. Fitzgerald for CCRSD to approve the 2003-04 Contract between the Concord-Carlisle Regional District School Committee and the Concord-Carlisle Teachers' Association. The MOTION was unanimously approved.

B. Ratification of the proposed 2004-2007 Contract between the Concord-Carlisle Regional District School Committee and Concord-Carlisle Teachers' Association

A MOTION was made by Ms. Bilodeau and seconded by Ms. McGinn for CCRSD to approve the 2004-2007 Contract between the Concord-Carlisle Regional District School Committee and Concord-Carlisle Teachers' Association. The MOTION was unanimously approved.

Mr. Sinnott thanked Mr. Joseph and conveyed thanks to the negotiating team. The School Committee looks forward to continuing a productive relationship.

Mr. Joseph thanked the School Committee and stated the Association was very pleased to be able to reach a resolution. He looks forward to a more amiable process in the future.

VI. REPORTS AND ISSUES FOR DISCUSSION

A. Update on Alcott and Thoreau moves

Ms. Young stated the teachers are looking to move into Alcott within the next few weeks. She is thinking of having a tag sale for items that will not be brought to the new Alcott.

Mr. Wedge asked how much furniture are we saving. Ms. Young stated 80% would be new. Furniture was rated 1-5. If it was rated 1 or 2 it was determined to be surplus.

Dr. Finn recognized Ms. Young and the building committee's efforts in using as much furniture as they can. She is ensuring Alcott will have good durable furniture.

Ms. Bilodeau thanked Ms. Young for her letter to Thoreau parents. Dr. Finn distributed a list of steps Alex Popp has taken with parents, students and staff regarding the move to the old Alcott.

Ms. Young also described the daffodil project, which will be implemented in the fall to thank the community

II. READING OF THE MINUTES

A. Open Session

A MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge for CSC and a MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau for CCRSC to approve the minutes from the Joint School Committee Meeting held May 11, 2004. The MOTION was unanimously approved.

A MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau for CSC and a MOTION was made by Mr. Fitzgerald and seconded by Ms. Bilodeau for CCRSC to approve the minutes from the Joint School Committee Meeting held May 25, 2004. The MOTION was unanimously approved.

A MOTION was made by Mr. Wedge and seconded by Ms. McGinn for CPS and a MOTION was made by Ms. Bilodeau and seconded by Ms. McGinn for CCRSC to approve the minutes from the Joint School Committee meeting held June 15, 2004. The MOTION was unanimously approved.

III. CORRESPONDENCE

A. Appreciation of Community Education Program

Dr. Finn recognized a letter written by Ms. Gaudet after taking a community education course. Mr. Fitzgerald stated Mr. Booth was very pleased with the feedback and encourages the community to give feedback.

B. Support of METCO Program

Dr. Finn distributed a letter from superintendents to Governor Romney indicating their support for the METCO program.

Ms. Bilodeau distributed a thank you note from Louisa Slocum for her gift.

IV. RECOGNITIONS

A. CCHS

Mr. Dulong recognized a successful athletic season this spring. The Varsity girls' tennis team won the state championship. The Varsity boys' lacrosse team made it to the Eastern Mass. finals. The Varsity girls' softball made it to the league championship.

He stated there is a lot of participation in sports, with no pressure from parents or teams to win. They keep it all in perspective.

Mr. Sinnott offered congratulations to the coaches.

B. Adult and Community Education

Dr. Finn commended three members of the Community Education Advisory Committee for the completion of their voluntary service, Edie Lipinski, Lucy Saxenian and Brigid Siegel.

V. ACTION ITEMS

Lockers at Concord Middle School

A MOTION was made by Ms. Bilodeau and seconded by Mr. Sinnott to approve expenditure on lockers at Concord Middle School on a request by John Flaherty.

The MOTION was unanimously approved.

C. Approve High School Trip to Hawaiian Volcanoes

A MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge that the CCRSC approve the request of Jeffrey Yuhas and Ray Pavlik to plan a trip to Hawaii during April 2005 vacation.

The MOTION was unanimously approved.

D. Approve Gas/Diesel Fuel Bid

A MOTION was made by Ms. Bilodeau and seconded by Mr. Fitzgerald for CCRSC and a MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge for CSC to award the contract for gasoline and diesel fuel to CW Fuels, Inc. of Pepperell, MA for their low bid submitted on May 27, 2004. The MOTION was unanimously approved.

E. Approve Driving School Bid Award

A MOTION was made by Mr. Wedge and seconded by Mr. Fitzgerald to award the Driver Education contract to Christo Driving School of 153 Lakeshore Drive, Marlboro, MA. The MOTION was unanimously approved.

F. Approve School Bus Bid Awards

A MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau for CSC to award a contract for the purchase of three (3) 77 passenger Type D forward engine buses to New England Transit Sales, Inc. of Tyngsboro, MA, for their bid of \$190,745 plus desired options. The MOTION was unanimously approved.

A MOTION was made by Mr. Fitzgerald and seconded by Ms. Bilodeau for CCRSC to award a contract for the purchase of two (2) 75 passenger rear engine buses to New England Transit Sales, Inc., of Tyngsboro, MA for their bid of \$135,246, plus desired options. The MOTION was unanimously approved.

G. Approve Contract Award for Extended-day World Language Instruction in elementary Schools for FY2005

A MOTION was made by Ms. Bilodeau and seconded by Mr. Dockterman for CCRSC to award a contract for extended-day world language instruction in the elementary schools for the period July 1, 2004 – June 30, 2005 with an option to renew for a second year, to

IES Language Foundation, Newton, MA per proposal submitted. The MOTION was unanimously approved.

H. Approve Dropped Ceilings and Lighting Bid Contract Award

A MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge for CSC to award a contract for the installation of dropped ceilings and lighting at the Peabody Building of the Concord Middle School and at the Ripley Administration Building to Northeast Interiors of Braintree, MA for their low bid of \$41,330 for both buildings. The MOTION was unanimously approved.

I. Approve Carpet Bid Contract Award

A MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau for CSC to award a contract for carpeting at the Peabody Building of the Concord Middle School and the Ripley Administration Building to Bloomsouth Flooring Corp. of Canton, MA for their low bid of \$32,975 for both buildings. The MOTION was unanimously approved.

J. Approve Asbestos Abatement Contract Award

A MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge for CSC to award a contract for asbestos abatement at the Peabody Building of the Concord Middle School to Suburban Middlesex Insulation Co. of Norwood, MA for their low bid of \$41,395. The MOTION was unanimously approved.

K. Approve surplusing of equipment, furniture and materials at Alcott School

A MOTION was made by Ms. Bilodeau and seconded by Mr. Sinnott for CSC to approve the surplusing of equipment, furniture and materials at the Alcott School and to authorize the appropriate sale, transfer or disposal of same. The MOTION was unanimously approved.

L. Approve surplusing of equipment, furniture and materials at Thoreau School

A MOTION was made by Mr. Sinnott and seconded by Ms. Bilodeau for CSC to approve the surplusing of equipment, furniture and materials at the Thoreau School and to authorize the appropriate sale, transfer or disposal of same. The MOTION was unanimously approved.

VI. REPORTS AND ISSUES FOR DISCUSSION

B. Progress on preparation for NEASC November site visit

Mr. Dulong stated the yearlong self-study has been completed and a visit is planned for November.

Mr. Dulong thanked the Class of 2003 Parent Group and Barbecue Committee for their gift of \$3,109.27 which will be used to purchase flexible bleachers and a senior class bulletin board.

A MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge for CCRSC to accept this gift with gratitude. The MOTION was unanimously approved.

Mr. Dulong thanked Elizabeth Popolo and Joan Passiatore for their gift of \$500 to be used by the CCHS Art Department for materials.

A MOTION was made by Mr. Fitzgerald and seconded by Mr. Wedge for CCRSC to accept this gift with gratitude. The MOTION was unanimously approved.

C. Superintendent's Evaluation

Ms. Bilodeau stated this is the School Committee's opportunity to review the work of the superintendent during her first year here. Ms. Bilodeau read the report and stated the committee all feel very good and the evaluation is glowing.

Dr. Finn stated nothing happens as a result of one person. She expressed her appreciation to the members of the administration team and School Committee.

D. 2004-2005 Committee Assignments

Meeting Secretary – rotating

Corresponding Secretary – Chairs, alternate is David Dockterman

Policy – Betsy Bilodeau, Becky Shannon, Jan McGinn and David Dockterman

FinCom Liaison/Observation – Michael Fitzgerald, Jerry Wedge

Concord Education Fund – Jan McGinn

CCHS Space Utilization Liaison – Michael Fitzgerald, Jerry Wedge

E. Thoreau Principal Search

Dr. Finn stated the candidate for principal has withdrawn. She expressed admiration for the staff at Thoreau and we wish her well. It is late in the year to begin a search. We are exploring the option of Interim Principal and will proceed with that search. This is a different pool of applicants.

VII. OLD BUSINESS

Ms. Shannon stated the date for the workshop would be July 27. Ms. Bilodeau stated we think about goals before that meeting. The Meeting will be at 5:00 at the Carlisle library.

IX. CITIZENS' COMMENTS

Lilie Atkins, of the audience, asked if there were details on the Thoreau principal search. Dr. Finn stated there are no details yet, we hope to identify someone ASAP. This began yesterday. The search for a permanent principal will begin December/January.

X. ADJOURNMENT

A MOTION was made by Mr. Fitzgerald and seconded by Mr. Wedge for CCSC and a MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau for CSC to adjourn the regional at 9:28 p.m. The MOTION was unanimously approved.

Respectfully Submitted,

Laura O'Sullivan
APPROVED: 10/26/04