

JOINT SCHOOL COMMITTEE MEETING
Committee

Concord School Committee
Concord-Carlisle School

Ripley Building
Concord, MA
June 28, 2005
7:00 PM

Minutes

PRESENT:

Ms. Rebecca Shannon
Ms. Nicole Burkel
Mr. Michael Fitzgerald
Ms. Jan McGinn
Mr. Patrick Sinnott
Mr. Jerry Wedge

PRESENT FROM ADMINISTRATION:

Mr. John Flaherty
Ms. Diana Rigby

ABSENT:

Ms. Betsy Bilodeau
Dr. Brenda Finn, Superintendent

I CALL TO ORDER AND GREETING

The meeting was called to order by Mr. Sinnott and Mr. Wedge at 7:03 p.m.

Jeff Moore, Barbara Southcote and Barbara Kohler made a presentation regarding making CPS “nut free schools”. The presentation was a comparison of nut free zones vs. nut free schools.

Mr. Wedge thanked the group for the presentation and stated this is an educational process. Ms. Rigby stated she appreciated the research put into this.

Isabelle Bailey, of the audience, stated her daughter is in high school and suffers from a severe nut allergy. She stated the schools are already doing a lot. Her daughter learned at a young age to take responsibility for her allergy and is vigilant in protecting herself.

Louisa Pasteur, Build Willard, read a letter to the School Committee from the Build Willard Committee.

IV RECOGNITIONS

Ms. Rigby thanked the Principals for a very successful school year.

A. CCHS

Mr. Dulong recognized Mr. Dentino for being on the cover of School Band Orchestra magazine, there is an article regarding the Japanese band exchange.

Mr. Dulong recognized Eric Rivera, his novel is on sale at Random House and is on the local best seller list.

B. Middle School

Mr. Unobskey thanked the custodians of the two middle school buildings. They do an incredible job.

C. Alcott School

Ms. Young recognized the teachers in the school-wide variety show.

D. Thoreau School

Mr. Halliday recognized the office staff of Thoreau School. Maria Scofield and Donna Macone have been a great asset to Thoreau School.

V ACTION ITEMS

A. Gift Acceptance – Bequest of Cyrus Stow

A MOTION was made by Mr. Fitzgerald and seconded by Ms. McGinn for CCSC to accept a donation of \$911.52 from the Trustees of Town Donations of the Town of Concord. The MOTION was unanimously approved and Ms. Renee Garrelick, Chair, Trustees of Town Donations, was thanked for the donation.

B. Final Reading and Approval: K-5 Parent/Student Handbook 05-06

A MOTION was made by Mr. Sinnott and seconded by Ms. Shannon for CSC to approve the K-5 Parent/Student Handbook.

Ms. McGinn encouraged principals to soften this with a cover letter.

The MOTION was unanimously approved.

C. Final Reading & Approval: CMS Parent/Student Handbook 05-06

A MOTION was made by Mr. Sinnott and seconded by Ms. McGinn for CSC to approve the CMS Parent/Student Handbook. The MOTION was unanimously approved.

D. Vote to approve CPS Bus Bid Awards

Mr. Flaherty stated 2 bids were received.

A MOTION was made by Mr. Sinnott and seconded by Ms. McGinn for CSC to award a contract to New England Transit Sales of Tyngsboro, MA

for their low bid for Part II of \$149,475, including trade-in and options, and, to School Lines, Inc. of No. Branford, CT for their low bid for Part III of \$140,360, including trade-in and options.

Mr. Wedge asked what are the options? Mr. Flaherty stated they are a luggage carrier and gusset rub rails.

The MOTION was unanimously approved.

E. Vote to approve CCRSD Bus Bid Award

A MOTION was made by Mr. Fitzgerald and seconded by Ms. McGinn for CCSC to award a contract to School Lines, Inc. of No. Branford, CT for their low bid for Part I of \$72,825, including trade-in and options, and, for Part IV for \$135,985, including trade-in. The MOTION was unanimously approved.

F. Vote to approve Asbestos Abatement Bid Award

A MOTION was made by Mr. Sinnott and seconded by Ms. McGinn for CSC to award a contract for the removal and replacement of asbestos at the Peabody and Sanborn Buildings of the Concord Middle School, to Suburban Middlesex Insulation, Inc. of Norwood, MA for the total sum of \$77,710.

Mr. Sinnott asked what was the asbestos and what was it being replaced with? It is flooring and is being replaced with non-asbestos flooring.

The MOTION was unanimously approved.

F1. Vote to approve award of Employee Assistance Program

A MOTION was made by Mr. Sinnott and seconded by Ms. Shannon for CSC and a MOTION was made by Mr. Fitzgerald and seconded by Ms. McGinn for CCSC to approve the award of an employee assistance program to The Wellness Corporation of Shrewsbury, MA in the amount of \$12,600. The MOTION was unanimously approved.

G. Accept CCHS Science Gift from CEF

A MOTION was made by Ms. McGinn and seconded by Mr. Wedge for CCSC to accept \$94,000 from the Concord Ed Fund to support technology in the science department at the high school. The MOTION was unanimously approved and the Concord Ed Fun was thanked for the phenomenal gift.

H. Designation of voting delegate to the annual MASC business Meeting

A MOTION was made by Ms. McGinn and seconded by Mr. Sinnott to nominate Ms. Shannon as delegate for CSC to MASC. The MOTION was unanimously approved.

A MOTION was made by Ms. McGinn and seconded by Ms. Shannon to nominate Mr. Sinnott as delegate for CCSC to MASC. The MOTION was unanimously approved.

I. Vote to approve Superintendent's evaluation and FY-06 Salary

Ms. Shannon read the evaluation.

A MOTION was made by Ms. Shannon and seconded by Mr. Fitzgerald for CCSC and a MOTION was made by Ms. Shannon and seconded by Mr. Sinnott for CSC to approve the 2005 Superintendent Evaluation of Dr. Brenda Finn and approve a 5% increase in salary and a \$1,200 stipend. The MOTION was unanimously approved.

VI REPORTS AND ISSUES FOR DISCUSSION

A. School Improvement Plans

CCHS

Mr. Dulong reviewed the 04-05 goals, and addressed the goals for the 2005-06 school year. He also pointed out areas the school has improved, new sports have been added, new courses, the special ed. tutorial is more enhanced, gym improvements, and auditorium improvements. Mr. Dulong thanked the School Committee for their support in the budgetary process.

A MOTION was made by Mr. Fitzgerald and seconded by Ms. McGinn for CCSC to approve the CCHS School Improvement Plan. The MOTION was unanimously approved.

CMS

Mr. Unobskey thanked the members of the School Advisory Committee and the teachers for making the improvements happen. He reviewed the past year's goals. In terms of the current year's goals, he is very excited about the CMS writing initiative. There is a series of professional development workshops designed to integrate writing into all areas of school.

Mr. Wedge was pleased to hear of additional programs in the middle school.

A MOTION was made by Mr. Sinnott and seconded by Ms. McGinn for CSC to approve the Concord Middle School's School Improvement Plan. The MOTION was unanimously approved.

Willard

Ms. Fernandes reviewed the past year. Many of the goals still remain. She discussed the goals under ELA, math, and open circle as goals for 2005-06. Another goal is to focus on facility needs of Willard.

A MOTION was made by Ms. McGinn and seconded by Ms. Shannon for CSC to accept the School Improvement Plan for Willard. The MOTION was unanimously approved.

Thoreau

Mr. Halliday reviewed the goals of 04-05. Goals for the upcoming school year include developing a crisis plan, setting room assignments and preparing for the move. Mary Gallagher discussed the goal related to core values. Margery Condon discussed the goal related to handwriting. Susan Erikson discussed the goal related to personalizing the new building.

A MOTION was made by Mr. Sinnott and seconded by Ms. McGinn for CSC to approve the School Improvement Plan for Thoreau. The MOTION was unanimously approved.

Alcott

Ms. Young reviewed the goals from the 04-05 school year. She discussed the goals for the upcoming 05-06 year: improving achievement in Language Arts and Mathematics, improve students social/behavioral skills, enhance professional skills of the staff, and to improve the school climate and culture. She stated they are continuing to establish the new community in the new school.

A MOTION was made by Ms. McGinn and seconded by Mr. Sinnott for CSC to approve the School Improvement Plan for Alcott.

Mr. Wedge asked what was the plan to learn the ActivBoard? Ms. Young stated it will be starting in September and it will take a couple of months to get up and running.

The MOTION was unanimously approved.

B. Updates on Facilities

Mr. Flaherty stated David Anderson has been hired as facilities manager. He will begin July 1. He has worked at U. Mass Boston and U. Mass Medical. He is also a licensed electrician and a civil engineer. Mr. Flaherty recommended the School Committee take no action on the Joint Maintenance Study Proposal for one year.

C. Reports from Subcommittee

Ms. Rigby stated the policy handbook reports will be completed within the next week. There will be a first reading at the July School Committee meeting.

VII OLD BUSINESS

Mr. Wedge stated the Thoreau building project is on time and on budget.

VIII SUPERINTENDENT'S REPORT

Ms. Rigby stated there are 190 summer school students and 36 staff. 61 of the students get walked over to the Recreation department program for the rest of the afternoon. There are 15 Boston students here all day between summer school and the Recreation program. New Boston Kindergarten students are in a summer school orientation as well.

Ms. Rigby stated a number of teachers are working on summer projects. Ray Pavlik is working on a website and the 8th grade social science teachers are reorganizing the department.

X ADJOURNMENT

With no other business, a MOTION was made by Mr. Fitzgerald and seconded by Ms. McGinn for CCSC and a MOTION was made by Ms. McGinn and seconded by Mr. Sinnott for CSC to adjourn the Joint School Committee meeting at 9:15. The MOTION was unanimously approved.

Respectfully submitted,

Laura O'Sullivan

APPROVED: 7/26/05