

JOINT SCHOOL COMMITTEE

Concord School Committee
Concord-Carlisle School Committee
Ripley Building
Concord, MA
September 26, 2006
6:30 p.m.

Minutes

PRESENT:

Ms. Betsy Bilodeau
Mr. Michael Fitzgerald
Ms. Jan McGinn
Mr. Chad Koski
Ms. Rebecca Shannon
Mr. Jerry Wedge

PRESENT FROM ADMINISTRATION:

Dr. Brenda Finn, Superintendent
Mr. John Flaherty
Ms. Diana Rigby

ABSENT:

Mr. Peter Fischelis

I. CALL TO ORDER

The meeting was reconvened at 6:30 and called into Open Session by Mr. Fitzgerald and Ms. McGinn.

II. READING OF THE MINUTES

A. Open Session

A MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau for CCSC and a MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau for CSC to approve the minutes from the Joint School Committee meeting held on July 11, 2006. The MOTION was unanimously approved.

A MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau for CCSC and a MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge for CSC to approve the minutes from the Joint School Committee meeting held August 24, 2006. The MOTION was unanimously approved.

A MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge for CCSC and a MOTION was made by Ms. Bilodeau and seconded by Ms. Shannon to approve minutes from the Joint School Committee Workshop held July 24, 2006. The MOTION was unanimously approved.

A MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau to approve the Joint School Committee Meeting/Coordination Meeting held September 21, 2006. The MOTION was unanimously approved.

B. Executive Session

A MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge for CCSC and a MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge for CSC to approve the Executive Session Minutes from August 24, 2006. A change needed to be made so the minutes were pulled.

III. CORRESPONDENCE

Ms. McGinn received a thank you note from the 7th grade students at the Sanborne School in regards to renovating the Facs room.

Mr. Fitzgerald received correspondence from the Carlisle Board of Selectmen and Finance Committee regarding the Town Meeting schedule.

IV. RECOGNITIONS

Mr. Dulong recognized the custodial and maintenance staff at the high school. They did a terrific job to get the school ready this summer.

Mr. Dulong recognized Alan Weinstein, Jessica Truslow, Mary Tessari and Louisa Coleman who worked all summer and do an extraordinary amount of work in getting ready for the school year.

Mr. Dulong recognized 47 teachers who worked on curriculum development over the summer. It is a true testament to the dedication of our teachers.

Mr. Dulong recognized Ray Pavlik who is beginning an earth science class as a podcast class.

Mr. Dulong recognized the Student Senate. They are up and running and beginning to make a difference in the school.

Mr. Dulong recognized the Special Ed./Pathways Teachers who have been selected to present at the Tash Conference in Baltimore, MD. They will also present at a School Committee meeting later this fall.

Mr. Dulong recognized CCHS students who were selected for the National Merit Scholarship Program. There were 6 students in the semi-finals and 39 students who received commendations.

Dr. Finn recognized Kelly McCausland for taking the initiative in planning the Professional Status Celebration.

V. REPORTS AND ISSUES FOR DISCUSSION

C. Emerson Hospital: Discussion regarding Evacuation Site for Pandemic Flu

A Presentation was given by Dr. Joseph Bergen, Glenn Smith, and Dr. Deborah Green regarding the potential of using the gym at Sanborne Middle School in the event of a Pandemic Flu. Handouts of the presentation were distributed.

A. Human Resources:

Status Report

Ms. McCausland reviewed the staffing report of new staff and separations for CPS and CCRSD.

District Professional Development

Ms. McCausland gave a presentation of the new online professional development system the teachers and human resources department will be using. My Learning Plan will contain all PDP's, conferences, graduate credits in a teacher's portfolio. She did a walkthrough of the software.

B. Opening of School

Dr. Finn distributed the enrollment numbers as of that day. The official number will be calculated on October 3.

Mr. Dulong stated space is a major issue at the high school. The building is more than 90% utilized. A discussion ensued regarding the possible need for modular classrooms.

D. School Committee Volunteers for 2006-07 School Calendar Committee

Ms. Shannon and Ms. Bilodeau will volunteer.

E. Board of Selectmen approval of Willard School and Thoreau School Statements of Interest

Dr. Finn stated the Board of Selectmen did approve the Statements of Interest.

VI. ACTION ITEMS

A. Final Reading and Approval: MASC Resolution for Adequate Funding

A MOTION was made by Ms. Bilodeau and seconded by Ms. Shannon for CCSC and a MOTION was made by Ms. Bilodeau and seconded by Ms. Shannon for CSC to approve the Resolution for Adequate PreK-12 Public Education Funding for submission to MASC. The MOTION was unanimously approved.

B. Vote to designate voting delegate to the MASC Annual Business Meeting

It was decided to wait until the next Joint School Committee meeting to vote on this.

C. Vote the Inter-district Cost Share for the Athletic Director Position

The position description was distributed to School Committee members. Mr. Wedge stated the description seems very high school focused. He wasn't sure an 80/20 split was a correct figure. Ms. Bilodeau agreed. A discussion ensued. It was decided the position description could and would be modified as time went on. This will be

revisited again to see if the numbers are in line. The salary split was changed to a 90/10 split.

A MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge for CCSC and a MOTION was made by Ms. Bilodeau and seconded by Mr. Wedge for CSC that the athletic director position be funded 90 percent from the Concord-Carlisle Regional School District budget and 10 percent from the Concord Public School budget. The MOTION was unanimously approved.

D. Vote to accept donation for Alternative Program at CCHS

A MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau for CCSC to accept with gratitude a \$5,000 donation to the Special Education Alternative Program and to publicly thank Mr. Wingard. The MOTION was unanimously approved.

E. Vote to accept the District Goals 2006-07

Dr. Finn stated these are the goals for the upcoming year. The wording has not been changed. Mr. Wedge stated the CSC approved these at their last meeting.

A MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau to accept the District Goals for the year 2006-07. The MOTION was unanimously approved.

F. Vote the transfer of funds to provide assistance for the EQA and Compliance Review and to increase music staffing by .125 FTE for school year 2006-07

Mr. Flaherty stated a transfer of funds in the amount of \$41,771 is needed to fund the EQA at \$35,000 and .125 FTE of a music teacher at \$6,771. This is coming out of the professional contingency line item.

A MOTION was made by Ms. Bilodeau and seconded by Ms. Shannon for CCSC to vote the transfer of funds to provide assistance for the EQA and Compliance Review and to increase music staffing by .125 FTE for school year 2006-07. The MOTION was unanimously approved.

VII. OLD BUSINESS

Mr. Wedge stated the Strawberry Hill Review Panel met last Friday. The panel selected the highest bidder, Bentley Corporation with a bid of \$3.26M. They will make a recommendation to the Board of Selectmen.

VIII. SUPERINTENDENT'S REPORT

A. Position Description of Athletic Director

Attached

B. Increased Student Interest in Athletic Programs

Mr. Dulong stated there is an increase of interest in athletic programs. The cross country team has 115 students this year. The volleyball team also has seen an increase of players. There have also been informal clubs starting, an ultimate Frisbee club has over 40 students. There is also a parent-funded sailing club, a squash club and there is interest in a paint-ball club.

C. 2007 Town Meeting Schedule

Attached

D. November 8-11, 2006: MASC/MASS Annual Joint Conference 2006 @ Four Points Sheraton Hyannis

FYI

Mr. Wedge stated this is the second meeting covered by CCTV and he would like to see issues cleared up. There is confusion over the microphones and he was under the impression there would be two cameras. He would like to see a more professional production of the meetings. Ms. Shannon volunteered to continue working with CCTV.

IX. CITIZEN'S COMMENTS

A member of the audience asked if Emerson Hospital had contacted any of the private schools in Concord as a potential pandemic flu spot.

A member of the audience stated she interviewed a high school guidance counselor and she was very impressed.

X. ADJOURNMENT

With no other business, a MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau for CCSC to adjourn the School Committee meeting at 8:40. The MOTION was unanimously approved.

Ms. McGinn stated a meeting is being held on Wednesday, September 27, 2006 with the Board of Selectmen, the Concord School Committee and the Finance Committee to discuss issues of Willard Design Committee and how to move ahead with the Willard Project. The School Committee needs to decide what to share at the meeting.

Ms. Bilodeau stated we need to be very clear as to the purpose to be discussed. The charge to the Build Willard Committee should be clarified. After that goal, do we want to make a short presentation. The Fincom would also like to have some say in this. It is unclear what that will be.

Mr. Wedge stated at the Building Committee meeting, they have started to organize work, get subcommittees started and begin to package the 15 steps of the process.

Ms. Bilodeau stated we need to determine the best case scenario: moving forward this spring, next best case scenario: don't know when move forward, and worst case scenario: town votes no. We need warrant articles on all three which is tricky.

A discussion ensued regarding who would speak at the meeting to which agenda items.

With no further business, a MOTION was made by Mr. Wedge and seconded by Ms. Bilodeau to adjourn the CSC meeting at 9:40 p.m.

CCSC/CSC 9/26/06

Respectfully submitted,

Laura O'Sullivan
APPROVED: 10/10/06